

Ethical Community Charter School-08006030 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|--|--|---|------------|------------|--------------|
| Verification | Verification (On-Site Assessment Tool) (207H) | Ethical Community Charter School-08006030 | 209 | 04/14/2025 | CAP Accepted |
| Corrective Action History | Corrective Action Plan: Accepted by Kaitlyn Matthews 03/26/2025 10:55 AM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Serenity Carr 03/26/2025 10:31 AM | | | | |
| | The two verified applications were corrected on the last day of the administrative review (March 13, 2025). The affected households were correctly notified of their change in status on March 14, 2025, the day after the administrative review. | | | | |
| | Going forward, the SFA will ensure completion of the verification process according the guidelines established in The Eligibility Manual for School Meals. Staff responsible for the verification process will view the recorded Verification webinar in SNEARS. | | | | |
| | Flagged by Kaitlyn Matthews 03/14/2025 01:17 PM | | | | |
| | Two verification errors were identified. Per income information submitted for verification- Application #18 must be changed from reduced to paid and application #4 must be changed from reduced to free. The verification errors were recorded on the SFA-1. Do not identify the students' names when providing the documentation under the SFA comments. | | | | |
| Changes in eligibility which result in increased benefit levels must be made as soon as possible, but no longer than 3 operating days of the date the SFA makes the final decision with verification. Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. | | | | | |
| The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. | | | | | |
| Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | | |

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged